



CAREER OPPORTUNITY:

## Research Officer

The Centre for European Studies - the official political foundation/think-tank of the European People's Party (EPP, the largest European-level political party of the centre-right), has launched its activities on a wide-range of political themes, with particular emphasis on European policy-oriented studies. The Centre for European Studies is looking for a dynamic, motivated and innovative individual with academic credentials to fill the full time position of Research Officer, based in Brussels.

Established under the revised EU Regulation (EC) No 2004/2003 of the European Parliament and of the Council on the regulations governing political parties at European level and the rules regarding their funding, the Centre is a growing organisation that offers the unique opportunity of being part of a new and energetic team, which will lay the groundwork for the organization's ambitious plan of action.

Key responsibilities:

- Assisting in planning, developing, co-ordinating and managing the research programme and studies of the Centre;
- Participating in follow-up of the progress and the quality of the research and studies in accordance with the highest academic standards;
- Participating in the development of a peer-review procedure and a subsequent expert group related to each individual research project;
- Assisting in building relations and enhancing the standing of the Centre within the academic and research community;
- Assisting in planning and structuring future research projects as well as the Centre's in-house research projects;
- Complementing the outsourced research, and further developing the research activities of the Centre;
- Active involvement and participation in research projects and the communication of their results;
- Participating in developing the network of external research associates of the Centre;
- Contributing in development of the academic policy journal of the Centre "European View";
- Compiling databases and collecting relevant publications and studies from all areas of European politics;
- Monitoring political developments in Europe and analyzing data, relevant publications and studies for further use in the research of the Centre.

Candidate requirements:

- University degree in political science, social sciences, law, economics or related disciplines;
- Post-graduate level fluency in English, with proven writing skills; knowledge of additional languages is welcome;
- Excellent analytical as well as organizational skills;
- Good knowledge of European and international politics and familiarity with the history and the tradition of the Christian Democrat, Conservative and like-minded political parties of the EPP family;
- Committed and flexible team player, able to work in a multi-national environment.

Submission of application:

Applicants should forward a detailed CV and a cover letter by e-mail at [info@thinkingeurope.eu](mailto:info@thinkingeurope.eu) to the attention of Tomi Huhtanen, CES Director, at latest 30 November 2008. When applying, please mention in the subject-line of the email message "Research Officer".